***Mountain/Plains Clinical Network (MPCN)***

**FOR REGION VIII (CO, UT, MT, WY, ND, SD) CLINICIANS PRACTICING IN CHCS THAT ARE CHAMPS ORGANIZATIONAL MEMBERS**

**CLINICAL TRAVEL SUPPORT REIMBURSEMENT REQUEST**

***CHAMPS/NWRPCA Fall Primary Care Conference***

**October 15-18, 2016 –Denver, CO**

Request For Travel Support Must Be Returned To CHAMPS By 12/15/16

**NAME:**

**TITLE:**

**ORGANIZATION:**

**ADDRESS:**

**PHONE:** **FAX:** **E-MAIL:**

**FTE STATUS:**

**REIMBURSEMENT CHECK SHOULD BE MADE PAYABLE TO:**

**TRAVEL DATES:**

**TRAVEL SUPPORT REQUESTED -- *MAXIMUM $700\****

***(Maximum $800 for MPCN Steering Committee Members\*\*)***

**AIRFARE:**

**GROUND TRANSPORTATION:**

**For Office Use Only**

Approved Reimbursement

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Initial Date

**MILEAGE+ ($0.54 PER MILE):**

**PARKING FEES:**

**HOTEL ($189 PER NIGHT):**

**PER DIEM+ ($69 PER DAY):**

**REGISTRATION FEE:**

**TOTAL:**

***ALL ORIGINAL/LEGIBLE RECEIPTS MUST BE INCLUDED***

***WITH REIMBURSEMENT REQUEST IN ORDER TO PROCESS PAYMENT***

Return This Completed Form by 12/15/16 to:

[**Community Health Association of Mountain/Plains States (CHAMPS)**](http://www.champsonline.org)

**Attention: Julie Hulstein, Executive Director**

**600 Grant Street, Suite #800, Denver, CO 80203**

**Fax: 303-861-5315**

**Email:** [**Julie@champsonline.org**](mailto:Julie@champsonline.org)

\*Travel support is available to Region VIII clinicians working 0.5 FTE or greater as providers (medical, behavioral or dental) in Community Health Centers that are [CHAMPS Organizational Members](http://champsonline.org/about/champs-overview/champs-organizational-members) in good standing as of October 14, 2016.

\*\*[Mountain/Plains Clinical Network (MPCN) Steering Committee](http://champsonline.org/about/mpcn/mpcn-steering-committee-members) members are eligible for an additional $100 reimbursement with participation on the committee prior to the Fall Conference and attendance at the Steering Committee meeting at the conference.

**+**Mileage rate is based on the Internal Revenue Service 2016 Standard Mileage Rate and can be found at [www.irs.gov](http://www.irs.gov); per diem rate is based on U.S. General Services Administration Domestic Per Diem Rates for FY2016 and can be found at [www.gsa.gov](http://www.gsa.gov). This form will be modified as new rates are made available.

Thank you for your membership in CHAMPS!

CHAMPS 06/09/2016