



CHAMPS is the Region VIII Primary Care Association representing Colorado, Montana, North Dakota, South Dakota, Utah & Wyoming Community Health Centers and State Primary Care Associations.

CHAMPS Board Member Position Summary

Adopted by the CHAMPS Executive Committee: 03/27/06

Revised by the CHAMPS Executive Committee: 05/20/15

CHAMPS Board of Directors Composition

The Community Health Association of Mountain/Plains States (CHAMPS) Board of Directors is made up of representatives of CHAMPS Member Organizations and recognized section(s) of CHAMPS.

- I. Each member Health Center designates two representatives, one administrative and one clinical.
- II. Each member Primary Care Association (PCA) designates two representatives, the Executive Director of the PCA (or his or her designee) and a second representative chosen by the Executive Director or the President of the Association.
- III. Any recognized section(s) of CHAMPS designates one representative.

CHAMPS Board of Directors Meetings

A regular meeting of the CHAMPS Board of Directors is held each year, usually in conjunction with the Annual Primary Care Conference in the fall. At this time the Board of Directors receives reports from CHAMPS staff and the CHAMPS Executive Committee, and performs any necessary actions.

CHAMPS Board of Directors Responsibilities

- Attend the annual Board of Directors meeting.
- If unable to attend annual meeting, authorize proxy representation.
- Sign and return the CHAMPS Standards of Conduct.
- Complete, sign, and return the CHAMPS Conflict of Interest Survey.
- Review the CHAMPS Bylaws.

CHAMPS Executive Committee

An Executive Committee of the CHAMPS Board of Directors, composed of officers elected from the Board of Directors every two years, meets approximately every other month. Actions taken by the Executive Committee are reported to the Board of Directors.

CHAMPS Executive Committee, continued

The Executive Committee has the authority to take all actions which the Board of Directors has authority to take, except:

- Approval of the Corporation's annual budget;
- Authorization of distributions;
- Election, appointment, and removal of any director;
- Amendment of the articles of incorporation;
- Amendment of the bylaws;
- Approval of a plan of merger not requiring member approval;
- Approval of a sale, lease, exchange, or other disposition of all or substantially all of CHAMPS' property; and
- Approval of, or proposition to members of, any action that must be approved of by the members.

CHAMPS Board Resources

The Members Only section of the CHAMPS website contains CHAMPS Board Resources including board policy documents (Bylaws, Standards of Conduct, and proxy forms), member and committee lists, CHAMPS information, and Board of Directors and Executive Committee meeting minutes.

To access these documents, please visit www.CHAMPSonline.org and click on "Members Only." (Username and Password required. Usernames and Passwords are given to CHAMPS Board Members as identified by member CHCs and PCAs.)

CHAMPS Contacts

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For a list of current **CHAMPS staff**, please visit www.CHAMPSonline.org and click on "Contact Us."

For a list of current **CHAMPS Executive Committee members**, please visit www.CHAMPSonline.org and click on "About Us," "CHAMPS," and "CHAMPS Executive Committee Members."

For a list of current **CHAMPS Organizational Members**, please visit www.CHAMPSonline.org, click on "About Us," "CHAMPS," and "CHAMPS Organizational Members."

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