

Community Health Association of Mountain/Plains States (CHAMPS)

2021 CHAMPS/NWRPCA VIRTUAL FALL CONFERENCE REGISTRATION REIMBURSEMENT REQUEST FORM
FOR REGION VIII (CO, MT, ND, SD, UT, WY) HEALTH CENTERS THAT ARE CHAMPS MEMBERS

**LIMIT TWO REGISTRATION REIMBURSEMENTS PER CHAMPS ORGANIZATIONAL MEMBER CHC:
ONE ADMINISTRATIVE & ONE CLINICAL***

Please submit one form per eligible organization for both registration reimbursement requests.

ORGANIZATION

ADDRESS

CITY

STATE

ZIP CODE

ADMINISTRATIVE REGISTRATION REIMBURSEMENT REQUEST FOR

NAME

TITLE

EMAIL

CONFERENCE REGISTRATION FEE PAID

CLINICAL REGISTRATION REIMBURSEMENT REQUEST FOR

NAME

TITLE

EMAIL

CONFERENCE REGISTRATION FEE PAID

MAKE CHECK PAYABLE TO

TOTAL REIMBURSEMENT REQUEST

REGISTRATION REIMBURSEMENT REQUEST SUBMITTED BY

NAME

TITLE

PHONE

EMAIL

REGISTRATION REIMBURSEMENT REQUEST MAXIMUM \$550/PERSON | \$1,100/MEMBER CHC*
LEGIBLE PROOF OF PAYMENT MUST BE INCLUDED WITH REQUEST

Return this completed form and proof of payment by 12/15/21 to:
Julie@CHAMPSonline.org

*2021 CHAMPS/NWRPCA Virtual Fall Primary Care Conference registration reimbursement is available to [CHAMPS Organizational Member CHCs](#) in good standing as of October 22, 2021. Each CHAMPS Organizational Member CHC is entitled to reimbursement for two registration fees: one administrative and one clinical (total value up to \$1,100). CHC staff who are eligible for the administrative registration reimbursement include line staff, medical support staff, and mid-level managers and supervisors as well as CHC board members; **Executive Directors/CEOs are not eligible**. CHC providers who are eligible for the clinical registration reimbursement include clinicians working 0.50 FTE or greater as medical, behavioral, or oral health providers. Registration reimbursement requests will be accepted beginning October 28th; reimbursement will be processed after the conference has concluded. Reimbursement requests will only be accepted with proof of payment. Only one Registration Reimbursement Request Form per member organization including both registration reimbursement requests will be accepted.

Thank you for your membership in CHAMPS and participation in our Fall Conference!
www.CHAMPSonline.org