

**COMMUNITY HEALTH ASSOCIATION OF MOUNTAIN/PLAINS STATES (CHAMPS)
ANNUAL BOARD OF DIRECTORS MEETING MINUTES
SUNDAY, OCTOBER 18, 2015 / HYATT AT OLIVE 8, SEATTLE, WA**

CALL TO ORDER

President John Mengenhausen called the meeting to order at 5:00 PM PT and welcomed all members and guests.

PRESENTATION OF AWARDS

CHAMPS Executive Committee members presented the following awards to very worthy recipients.

Stanley J. Brasher Legacy Award: Robert "Jay" Brooke

Mr. Brooke is CEO of High Plains Community Health Center in Colorado.

Outstanding Advocate for the Underserved Award: Jennifer Morse

Ms. Morse is VP of Development at Salud Family Health Centers in Colorado.

Exceptional Administrative Leadership Award: Michael Welch, DO

Dr. Welch is Chief Medical and Dental Officer at Peak Vista Community Health Centers in Colorado.

Exceptional Board Leadership Award: Melissa Robins

Ms. Robins is a Board member of Wayne Community Health Center in Utah.

Exceptional Clinical Leadership Award: Chastity Dolbec, RN, BSN

Ms. Dolbec is Director of Patient Care and Innovation at Coal Country Community Health Center in North Dakota.

Outstanding Legislative Leadership Award: Pam McManus

Ms. McManus is President and CEO of Peak Vista Community Health Centers in Colorado.

CHAMPS SECRETARY'S REPORT

Secretary Liz Hoy established that a quorum was present. The minutes from the CHAMPS Board of Directors meeting on October 20, 2014, included in the meeting packet, were reviewed. Polly Anderson moved to accept the meeting minutes. Pam McManus seconded the motion, which passed unanimously. A cumulative summary of CHAMPS Executive Committee Actions from October 2014 to September 2015, contained in the packet, was also reviewed. Simon Hambidge moved to accept the summary of Executive Committee actions. Aaron Garman seconded the motion, which passed unanimously.

CHAMPS TREASURER'S REPORT

Treasurer John Santistevan reviewed the *Financial Statements As Of March 31, 2015 And 2014 Together With The Independent Auditors' Report* as well as the *Report To Those Charged With Governance For The Year Ended March 31, 2015* which were both included in the packet. Bob Marsalli moved to accept the Auditor's Report. Helen Amundson seconded the motion, which passed unanimously.

Mr. Santistevan reviewed the CHAMPS annual budget for FY 16 contained in the meeting packet. Pam McManus moved to accept the annual budget for FY 16. Simon Hambidge seconded the motion, which passed unanimously.

Mr. Santistevan reviewed CHAMPS financial reports for five periods ending August 31, 2015. Bob Marsalli moved to accept the financial reports. Helen Amundson seconded the motion, which passed unanimously.

CHAMPS STAFF REPORT

CHAMPS Executive Director Julie Hulstein thanked everyone for participating in the board meeting and for their organizational membership in and support of CHAMPS. Ms. Hulstein thanked Region VIII CHC and PCA staff who are speaking at the conference and those who helped plan the conference. Ms. Hulstein extended heartfelt gratitude to members of the CHAMPS Executive Committee for their continued commitment to CHAMPS. A special welcome was extended to the five newest federally-funded health centers in Region VIII: Clínica Tepeyac, Inc. in Denver, CO, Marias Healthcare Services, Inc. in Shelby, MT, Marillac Clinic, Inc. in Grand Junction, CO, Sapphire Community Health, Inc. in Hamilton, MT, and Heritage Health Center in Powell, WY.

CHAMPS is celebrating its 30th anniversary this year and in honor of three decades serving as the Region VIII PCA, a page on the CHAMPS website housing items such as a timeline, infographic, and testimonials

was created. A document outlining CHAMPS Membership Milestones and acknowledging CHAMPS steadfast supporters for the last three decades was included in the meeting packet.

Also included in the meeting packet was the CHAMPS Fall 2015 Conference Newsletter which highlighted the networking events and conference plenary sessions as well as a 2015 Fall Conference registration reimbursement request form and a clinical travel support reimbursement request form to be returned to CHAMPS with proof of payment by mid-December, and a calendar of upcoming events. The 2016 Fall Conference will take place in Denver, CO October 15-18. CHAMPS continues to partner with the Northwest Regional Primary Care Association (NWRPCA) to design and host events and trainings for Region 18 (Regions VIII and X) CHCs in addition to the CHAMPS/NWRPCA fall conference.

CHAMPS is working with NWRPCA to provide Region 18 with the third joint Critical Skills for Mid-Level Managers training to be held in spring 2016. The mid-level managers training is part of the CHAMPS strategic plan and aims to support CHCs to foster a sustainable workforce and prepare future community health leaders. CHAMPS also worked with NWRPCA to create the Core Competency Training for (Relatively) New Supervisors and Managers which occurred in both regions during the spring of 2013 and was held again in Westminster, CO in April 2015 with support from Colorado Community Health Network (CCHN), Montana Primary Care Association (MPCA), and Wyoming Primary Care Association (WYPCA). CHAMPS hopes to offer both of these trainings every other year.

The Education Health Center Initiative (EHCI) is another ongoing CHAMPS/NWRPCA partnership. The mission of EHCI is to develop training and workforce solutions for the provision of quality primary care to underserved populations through support and transformation of primary care health workforce training partnerships; additional information regarding EHCI is available on the CHAMPS and EHCI websites. Tomorrow there is a session entitled "Where do Clinical Workforce Programs Fit in the Evolving Healthcare Market" which will be presented by lead EHCI consultant Dr. Kiki Nocella. Kiki is also available during the conference for one-on-one consultations with health centers and PCAs that are interested in learning more about teaching health centers.

CHAMPS and NWRPCA both also work with CliftonLarsonAllen to conduct the Annual Measure of Finance, Operations, and Productivity (AMFOP) which includes eight financial indicators, nine operating indicators, 10 productivity and other measures, as well as Medicare cost report data, six health care cost indicators, and four provider productivity and other indicators. It is anticipated that data collection for this year's AMFOP will begin soon and members are encouraged to participate.

CHAMPS continues to support our partner Region VIII SPCAs. CHAMPS hosts monthly conference calls with Region VIII SPCAs EDs to ensure that our region is working closely together and making the most of the power of association. CHAMPS also meets with all of the state PCAs present at the conference each year to network and foster a strong relationship. And CHAMPS staff host several additional quarterly or more frequent conference calls with PCA workforce staff, clinical staff, emergency preparedness staff, outreach and enrollment staff, and federal partners to ensure the coordination of Region VIII PCA offerings and sharing of best practices. CHAMPS staff also participates in Region VIII SPCA meetings so that CHAMPS can continue to support SPCA and CHC partners.

An update of CHAMPS' corporate compliance activities was included in the packet. The goals of CHAMPS' corporate compliance program are to ensure that CHAMPS is in compliance with state and federal laws and identify and correct compliance issues as necessary. The CHAMPS Executive Committee reviews the compliance update at each of their meetings. Gina Flanagan moved to accept the Corporate Compliance Update. The motion was seconded by Simon Hambidge and passed unanimously.

The CHAMPS outreach and enrollment (O&E) program began two years ago when the first open enrollment period mandated by the Patient Protection and Affordable Care Act of 2010 (ACA) began. The CHAMPS Outreach and Enrollment Coordinator, Sophie Hagberg, works closely with her State Primary Care Association colleagues to provide resources and support to assist Region VIII CHCs in maximizing health insurance coverage for CHC patients and communities. The CHAMPS website includes an abundance of resources on a variety of different topics related to O&E including up-to-date information on the ACA, Health Insurance Literacy, and O&E trainings, news stories, job descriptions, and more. In partnership

with the Colorado Community Health Network (CCHN), CHAMPS also hosted a series of six O&E distance learning events this summer which are now archived and available on the CHAMPS You Tube channel. An O&E educational track has also been added to the Fall Conference as well as a gathering of O&E staff from Region 18 PCAs.

Ms. Hulstein introduced CHAMPS staff; all of CHAMPS' tremendous products, programs, and services are made possible thanks to CHAMPS staff so gratitude was extended to them for their outstanding contributions.

Jen Anderson gave the Mountain/Plains Clinical Network (MPCN) report. The Mountain/Plains Clinical Network is a program of CHAMPS that encompasses all of the clinicians in Region VIII community, migrant and homeless health centers. The mission of MPCN is to facilitate the professional, administrative, and educational development of all Region VIII CHC providers to ensure delivery of the highest quality of care, eliminate disparities, and increase access. The MPCN Steering Committee guides CHAMPS' clinical programs and meets every other month via conference call, and face-to-face at the Annual Primary Care Conference. Ms. Anderson expressed sincere gratitude for the Steering Committee for their active support of MPCN. A list of MPCN Steering Committee members was included in the meeting packet.

The 2015-2016 MPCN Strategic Action Plan was created last year and includes the following strategic goal areas: increase awareness and communicate value of MPCN, provide clinical education/training opportunities and resources, build/nourish partnerships, and keep MPCN members informed of the changing health care landscape. The vast majority of all action items in the plan have been completed or are ongoing.

CHAMPS continues to host webcasts and teleconferences for Region VIII CHC clinicians. This year CHAMPS hosted a webcast titled "Behavioral Health Integration Models for CHCs: Balancing the Team and Workflow" as well as an Immunization Update webcast presented by Donna Weaver, RN, MN with the Centers for Disease Control and Prevention (CDC). One hundred individuals participated in the immunization webcast and 193 individuals attended the behavioral health webcast. Both of these trainings offered CME credits for participants and are archived on the CHAMPS website. CHAMPS also partnered with CCHN to bring the learning course entitled "Provider ICD-10 Top 25 Diagnostic Codes" webinar series to Region VIII CHCs; 84 individuals registered for the training. CHAMPS continues to offer a Spanish language training and provide Spanish language resources on the CHAMPS website; the four-day Spanish Language Training for Health Care Professionals was held in Denver this spring in partnership with the Denver Medical Society and Rios Associates.

CHAMPS has added new and updated existing clinical resources on the CHAMPS website including patient self-management tools, clinical pocket cards, evidence-based clinical guidelines and quality improvement resources.

CHAMPS continued offering preferred pricing for UpToDate subscriptions saving participating health centers \$4,670 this year. UpToDate is an evidence-based, peer-reviewed information resource available for use by healthcare providers on computers and most mobile devices. UpToDate can be used as a point of care tool for referencing disease, treatment, drug, and other patient care information, and as a tool for providers to acquire CME by performing clinical research/searches. CHAMPS is also partnering with the California Primary Care Association (CPCA) to offer subscriptions to the CPCA Health Center Library which includes access to BMJ Best Practice to clinicians at CHAMPS member organizations for 10% off of the retail price. Discounted Clinic Library subscriptions will be available through November 30, 2015. Also available through the end of November is the ICD-10 Education and Training GPO with Optum which discounts Optum's ICD-10 books and online trainings by 30% or more for Region VIII CHCs.

Andrea Martin gave the CHAMPS' workforce development and member services report. CHAMPS' workforce development and member services department produces resources and activities designed to provide current and potential Region VIII CHC and PCA professionals the tools they need to be successful in their careers and organizations.

The CHAMPS Job Opportunities Bank (JOB) helps health centers and PCAs in Region VIII advertise their

current openings and reach a broader audience for their recruitment efforts. CHAMPS continues to advertise JOB locally, regionally, and nationally at relevant job fairs and networking events (nine in the last year). There were 365 total openings posted from 63 different health centers and PCAs in the past year and the postings were viewed nearly 20,000 times.

CHAMPS maintained collaborative relationships focused on workforce development by hosting a quarterly conference call with workforce staff from Region VIII PCAs and participating on various other workforce committees and learning group conference calls. Additionally, CHAMPS and Region VIII SPCAs hosted a Meet & Greet Reception targeting residents, students, faculty, and career center staff from area educational institutions providing training for primary care providers in October 2014 and will host another Meet & Greet in January 2016.

CHAMPS also partners with all Region VIII PCAs to undertake the BPHC-required Region VIII Annual Health Center Needs Assessment. The needs assessment assesses health center needs for training and technical assistance within topics relating to health center program requirements, performance measures, and additional areas.

CHAMPS published the 2015-2016 Region VIII Health Center Directory in September 2015. This directory, published every two years, is a comprehensive listing of all Region VIII main grantee and satellite sites as well as SPCAs. There is also a searchable online version of the Region VIII CHC directory on the CHAMPS website.

CHAMPS continued its support of high quality practices and continuing education at Region VIII CHCs and PCAs through the CHAMPS Distance Learning Program of live and archived webcasts and teleconferences. CHAMPS hosted/co-hosted 19 live distance learning events in the last 12 months, eight of which were focused on workforce/HR issues, seven on O&E, and four on clinical topics. Each CHAMPS-hosted distance learning event incorporates one or more evaluation process and all evaluation results/summaries are shared with the CHAMPS Executive Committee.

The CHAMPS website continues to be a valuable repository for Region VIII CHCs and PCAs by providing educational resources and training, promoting collaboration, networking, and the sharing of best practices. The individual pages and documents on the CHAMPS website received over 513,000 hits between October 2014 and September 2015. CHAMPS conducted a website evaluation survey this past summer in which 263 individuals participated and their feedback was used to improve the CHAMPS website including adding enhanced navigation features and a responsive framework.

Each year CHAMPS compiles a Region VIII summary of Bureau of Primary Health Care (BPHC) Uniform Data System (UDS) information. The report is a five-year summary of UDS information relating to users, staffing, encounters, and selected Health Center Program Financial Performance Measures. The report also includes data comparisons of health outcomes and disparities for diabetes and hypertension and highlights comparisons of Region VIII and national progress towards seven selected Healthy People 2020 Goals. A copy of the UDS Summary Report was included in the meeting packet as was the Region VIII Health Center Fact Sheet highlighting key aspects of 2014 UDS data.

Also included in the meeting packet were a list of resources available via the CHAMPS Lending Library and CHAMPS products available for purchase as well as a 2015-2016 Region VIII Health Center Directory order form and summary of all of CHAMPS trainings in the past year.

HEALTH RESOURCES & SERVICES ADMINISTRATION REPORT

Tonya Bowers, Acting Associate Administrator of the Bureau of Primary Health Care (BPHC), addressed the CHAMPS Board of Directors. Information from BPHC on the Health Center Program was included in the meeting packet. Tonya discussed several topics which she will address in greater detail tomorrow morning at the opening plenary including that the Northwest Health Services Division which formerly included the states of CO, WY, MT, AK, ID, OR, WA will now include all states in Regions VIII and X. The next open enrollment period is November 1, 2015-January 31, 2016; HRSA has ongoing investments in outreach and enrollment to support health center in-reach and outreach.

NATIONAL ASSOCIATION OF COMMUNITY HEALTH CENTERS REPORT

Dan Hawkins, Senior VP of Public Policy and Research for NACHC, gave a NACHC update. CHAMPS President John Mengenhausen noted that CHAMPS and NACHC staff exist to support CHCs and it's important to support them with organizational membership. The next NACHC Board of Directors meeting will be held at the PCA/HCCN meeting in Delray Beach, FL in November. NACHC has launched the next steps in their campaign "Access is the Answer" and continues to encourage everyone to become involved. The current Region VIII NACHC Board member representatives are John Mengenhausen and John Santistevan.

CHAMPS PRESIDENT'S REPORT

CHAMPS President John Mengenhausen highlighted CHAMPS' 2014-2016 Strategic Plan Action Plan, which was included in the meeting packet. The three main strategic goals are: 1. CHAMPS value proposition is recognized by Region VIII CHCs and SPCAs; 2. CHAMPS is a financially sustainable organization; and, 3. CHAMPS is known as a leading resource on CHC issues in/for Region VIII by health care professional associations/organizations.

ADJOURNMENT

The meeting was adjourned at 7:00 PM PT.