

**COMMUNITY HEALTH ASSOCIATION OF MOUNTAIN/PLAINS STATES (CHAMPS)
EXECUTIVE COMMITTEE MEETING MINUTES
THURSDAY, JULY 24, 2014
DOUBLETREE HILTON, MISSOULA, MT**

MEMBERS PRESENT

John Mengenhause, President
Kate McIvor, Immediate Past President
John Santistevan, CO Representative
Liz Hoy, WY Representative

STAFF PRESENT

Julie Hulstein
Andrea Martin
Shannon Kolman

MEMBERS ABSENT

Keith Horwood, MD, Clinical Representative

CALL TO ORDER

The meeting was called to order at 12:15 PM MT.

CHAMPS SECRETARY'S REPORT

It was determined that a quorum was present. The minutes from the CHAMPS Executive Committee conference call on May 27, 2014 were reviewed. The minutes were unanimously accepted as presented.

CHAMPS TREASURER'S REPORT

The unaudited financial reports for the months of April, May, and June 2014 were reviewed. The financial reports were unanimously accepted as presented.

CHAMPS STAFF REPORT

The CHAMPS membership year begins April 1st; as of July 1st, 66% of Region VIII CHCs have paid their CHAMPS organizational membership dues and all State PCA are CHAMPS members (68% of eligible CHC and PCA grantees are CHAMPS organizational members).

Included in the meeting packet was a list of the two FQHC Look-Alikes in Region VIII: Marias Healthcare Services, Inc. in Shelby, MT and Summit Community Care Clinic in Frisco, CO. CHAMPS' bylaws allow public or private non-profit primary health care organizations dedicated to serving the medically indigent and underserved to be organizational members of CHAMPS if the Executive Committee votes to elect them to membership. After much discussion, John Santistevan moved to invite Region VIII FQHC Look-Alikes to become CHAMPS organizational members. Kate McIvor seconded the motion, which passed unanimously.

The goals of the CHAMPS' Corporate Compliance program are to develop and implement a monitoring system designed to ensure that CHAMPS is in compliance with relevant state and federal laws; and, identify and correct compliance issues on an ongoing basis. The Corporate Compliance report for the period ending March 31, 2015 as of July 14, 2014 was unanimously accepted as presented. The revisions to the CHAMPS Financial Policies were reviewed. Liz Hoy moved to approve the Financial Policies. John Santistevan seconded the motion, which passed unanimously.

The 2014 CHAMPS/NWRPCA Fall Conference will be held in Denver October 19th-22nd. Travel reimbursement will be offered to clinicians at member health centers and registration reimbursement will be provided to one non-clinician/non-CEO per member health center as has been the case historically. The Fall Conference Exhibitor Prospectus was included in the meeting packets and included the new Region 18 logo with the tag line "Healthy Communities Ten States Strong". NWRPCA and CHAMPS are partnering with NACHC to host a Training for New Medical Directors during the Fall Conference. CHAMPS and NWRPCA are also partnering with the Northwest Center for Public Health Practice (NWCPHP) to host a two-day educational event entitled the Primary Care-Public Health Inter-Professional Leadership and Workforce Development Institute. NACHC will be hosting three one-day Medicare PPS Trainings in Denver, two of which conflict with the Fall Conference and the other, on Thursday, October 23rd, is reserved especially for Fall Conference participants.

CHAMPS will present its annual awards during the Board meeting at the Fall Conference; award nominations were included in the meeting packet for review. After much discussion and consideration, the Executive Committee selected the following individuals to receive CHAMPS Awards in 2014:

Exceptional Administrative Leadership Award-Robert "Jay" Brooke, CEO, High Plains CHC, Lamar, CO

Exceptional Board Leadership Award-Kenneth Floyd, Board Chairperson, Denver Community Health Services, Denver, CO

Exceptional Clinical Leadership Award-Keith Horwood, MD, Associate Medical Director, Community Health Centers, Inc., Salt Lake City, UT

Exceptional Clinical Leadership Award-Stephen Stemm, DMD, Dental Director, Northland Community Health Center, Turtle Lake, ND

Outstanding Advocate of the Underserved Award-Greg Morris, PA-C, Director of Homeless Center, Peak Vista Community Health Centers, Colorado Springs, CO

Stanley J. Brasher Legacy Award-John McFarland, DDS, Executive Vice President of Dental Services, Salud Family Health Centers, Fort Lupton, CO

CHAMPS was founded in 1985, so 2015 will be CHAMPS' 30th anniversary year. CHAMPS Executive Committee members unanimously voted that CHAMPS staff can spend up to \$10,000 on 30th anniversary celebratory/commemorative activities, projects, and products.

CHAMPS will partner again this year with CliftonLarsonAllen (CLA) to conduct the Region VIII Health Center Benchmarking Project: Annual Measure of Finance, Operations and Productivity (AMFOP). It is hoped that the data collection, analysis, and reporting will give health centers strategic tools to measure the health and viability of their businesses against that of their peers' businesses and begin to establish regional business data benchmarks over time for evaluating financial and operational strengths and weaknesses. This will be the second year CHAMPS has partnered with CLA on AMFOP.

CHAMPS has been a part of the Education Health Center Initiative (EHCI) partnership in Regions VIII and X since 2006. EHCI has conducted research, developed resources, and sponsored trainings on the education health center model. EHCI provides consulting services to organizations interested in creating education/teaching health centers. EHCI is exploring opportunities to pursue its goals and objectives in partnership with the National Association of Community Health Centers (NACHC) and Feldesman Tucker Leifer Fidell LLP (FTLF). EHCI has met with both NACHC and FTLF and both are interested in creating mutually beneficial partnerships with EHCI. Potential configurations are being explored and a consultant was hired to conduct due diligence and create a preliminary business plan/partnering models. A survey is also being conducted in Region 18 to assess needs of CHCs and opportunities for EHCI; key informant interviews are also being conducted.

CHAMPS Outreach & Enrollment (O&E) Coordinator, Sophie Hagberg, is working with her Region VIII SPCA peers to assist CHCs with O&E activities including helping facilitate SPCA O&E sessions/meetings and creating webpages containing O&E, Affordable Care Act (ACA), and health insurance literacy tools and resources. Beginning in April, in partnership with CCHN and NWRPCA, CHAMPS began hosting a monthly distance-based learning series to address various O&E topics including rural, Native American, and migrant/seasonal Farmworker outreach, etc. Evaluations for the three most recent O&E distance-based learning events were included in the packet.

Andrea Martin gave the Workforce Development and Member Services update; a Recruitment Activities Report for the period of April-June 2014 was included in the packet and highlighted that 192 positions from 49 CHCs and PCAs have been posted on the CHAMPS Job Opportunities Bank (JOB) in that period of time and JOB has been advertised via attendance at career fairs and

multiple e-communications to job seekers and educational institutions so far this year. CHAMPS continues to collaborate with Region VIII State PCAs, the National Health Service Corps (NHSC), and other partners to coordinate activities and develop recruiting events, including the annual Corps Community Day and a Meet and Greet Reception in October 2014.

CHAMPS is collaborating with Colorado Community Health Network (CCHN) on the six-part Lunchtime Learning for Health Center Support Staff webcast series between April and September 2014, which includes events addressing personal finance, effective communication, and motivational interviewing. The evaluation summary reports from the most recent two webcasts were included in the packet – over 60 individuals participated in each webcast and rated them a median of 9.0 on a scale of 1 to 10 with 10 being the best possible. The next event entitled “Foundations for Influencing: Influencing through Negotiation” is scheduled for August 20th

In partnership with Northwest Regional Primary Care Association (NWRPCA), CHAMPS is offering the six-month 2014 Critical Skills for Mid-Level Managers Course, which began with a three-day face-to-face intensive in Seattle, WA in April 2014. The course, first offered in 2012, addresses leading and managing change, behavioral interviewing and other effective hiring practices, communication management, and engagement through performance management, and has been enhanced to address financial literacy for health center managers. The course is continuing with professional coaching opportunities plus virtual networking and learning events during the summer and will culminate with capstone project presentations in the fall.

The CHAMPS 2014 Region VIII Health Center Salary, Benefits, Turnover, and Vacancy Survey was conducted this summer and data is now being collated to create the report which will be finalized this fall. CHAMPS is working with Northwest Regional Primary Care Association (NWRPCA) again this year to create the Region X Health Center Salary Survey Report.

Shannon gave the Mountain/Plains Clinical Network (MPCN) update. The Mountain/Plains Clinical Network Strategic Plan for 2013-2014 was included in the packet with updated progress. The MPCN Steering Committee is recruiting members from Montana and South Dakota as well as a QI Consultant.

MPCN hosted its annual immunization update teleconference in conjunction with the Centers for Disease Control and Prevention (CDC) on June 24th – there were 93 registrants and the evaluation results were included in the packet and rated it with an average satisfaction score of 8.4 on a scale of 1 to 10 with 10 being the best possible.

CHAMPS and MPCN partnered with the Western Clinicians Network (WCN) over a year ago to pilot the Clinic Library which is an online shared clinical knowledge portal run by clinicians that provides users with a range of research and operations resources chosen by an advisory committee as the tools most valuable to a clinician practicing in a community health setting. In late 2013 ownership and management of the Clinic Library was transferred to the California Primary Care Association (CPCA). The Clinic Library is now being offered by CPCA to safety-net providers in the US for a \$195 annual subscription which includes access to BMJ Best Practice, a clinical decision support tool similar to UpToDate. CHAMPS is working with CPCA on a proposal to promote the Clinic Library in Region VIII which would include a 10% discount for CHAMPS organizational members.

CHAMPS hosted the webinar Improving Diabetes through Group Visits and Patient-Centered Medical Home (PCMH) Principles on March 18th. Karen Funk, MD, MPP, Vice President of Clinical Services for Clinica Family Health Services presented the webinar; over 190 individuals participated. The follow-up survey results for the webinar were included in the packet and indicated how the webcast affected quality improvement at participating organizations.

CHAMPS is participating in a grant with the University of Washington (and NWRPCA and WCN) to promote the COPE-REMS Training Program. The Collaborative Opioid Prescribing Education-Risk Evaluation and Mitigation Strategy (COPE-REMS) education effort includes a four-hour, CME-accredited, REMS-compliant online training course for providers that teaches safe opioid prescribing. COPE-REMS is also offering a series of three one-hour webinars on Practical Strategies for Safe Opioid Prescribing. The University of Washington Division of Pain Medicine also offers weekly TelePain services, an audio and videoconference-based consultative knowledge network of interprofessional specialists with expertise in the management of challenging chronic pain problems. The goal of TelePain is to increase the knowledge and skills of community practice providers who treat patients with chronic pain and it is free to participate.

HEALTH RESOURCES & SERVICES ADMINISTRATION (HRSA) REPORT

The Health Resources and Services Administration (HRSA) Bureau of Primary Health Care (BPHC) hopes to award approximately \$100 million in Federal Fiscal Year 2015 to support an estimated 150 New Access Point grants; applications are due in EHB on October 7th. In June, HRSA announced a new Bureau – the Bureau of Health Workforce. Led by Associate Administrator Rebecca Spitzgo, the Bureau of Health Workforce integrates the programs previously administered by the Bureau of Health Professions and the Bureau of Clinician Recruitment and Service. This new Bureau will help HRSA better achieve its mission of improving health and achieving health equity through access to quality services, a skilled health workforce, and innovative programs.

NATIONAL ASSOCIATION OF COMMUNITY HEALTH CENTERS (NACHC) REPORT

The next NACHC Board of Directors Meeting will be held at the Community Health Institute (CHI) in San Diego in August; Region 18 Leadership will also meet during the NACHC CHI. NACHC has launched a campaign entitled “Access is the Answer” and is encouraging everyone to become involved. NACHC is requesting members of Congress to sign the Senate Reid/McConnell letter which addresses the funding deficit created by the expiration of the Health Center fund after FY2015 which will cause Health Centers to face reductions of between 60% and 70% to their operational funding.

CHAMPS PRESIDENT’S REPORT

The CHAMPS Executive Committee is in the midst of a strategic planning meeting which will result in an updated strategic plan for 2015-2017.

REGION VIII STATE PRIMARY CARE ASSOCIATION (SPCA) REPORTS

Dates of upcoming SPCA meetings were included in the Calendar of Events which was contained in the meeting packet. CHAMPS staff participate in SPCA meetings/conferences and convene regular conference calls with their SPCA peers/colleagues to ensure coordination of Region VIII PCA programs and services and open, ongoing communication.

ADJOURNMENT

The meeting was adjourned at approximately 1:30 PM MT.

Respectfully submitted, President John Mengenhausen