

**COMMUNITY HEALTH ASSOCIATION OF MOUNTAIN/PLAINS STATES (CHAMPS)
EXECUTIVE COMMITTEE CONFERENCE CALL MINUTES
THURSDAY, JUNE 27, 2019**

MEMBERS PRESENT

Kristi Halvarson, Vice President
John Santistevan, Treasurer
Maria Clemons, CPA, Montana Rep.
Colette Mild, Wyoming Rep.
Chastity Dolbec, RN, Clinical Rep.
John Mengenhausen, Imm. Past President
(by proxy)

STAFF PRESENT

Julie Hulstein
Jen Anderson
Andrea Martin

MEMBERS ABSENT

Keith Horwood, MD, President

CALL TO ORDER

The meeting was called to order at 10:05 AM MT.

CHAMPS SECRETARY'S REPORT

It was determined that a quorum was present. The minutes from the CHAMPS Executive Committee conference call on February 28, 2019 were reviewed. Maria Clemons moved to approve the minutes. Colette Mild seconded the motion, which passed unanimously.

CHAMPS TREASURER'S REPORT

The unaudited financial reports for the months of January, February, and March 2019 were reviewed. Chastity Dolbec moved to receive the financial reports. Colette Mild seconded the motion, which passed unanimously.

John Santistevan reviewed the CHAMPS annual budget for FY20 contained in the meeting packet. Maria Clemons moved to accept the annual budget for FY20. Chastity Dolbec seconded the motion, which passed unanimously.

CHAMPS STAFF REPORT

As of June 19th, 54% of Region VIII CHCs and SPCAs paid their CHAMPS organizational membership dues; the new membership year began April 1st.

The goals of the CHAMPS Corporate Compliance program are to develop and implement a monitoring system designed to ensure that CHAMPS is in compliance with relevant state and federal laws and identify and correct compliance issues on an ongoing basis. John Santistevan moved to approve the Corporate Compliance report for the period ending March 31, 2019 as of June 17, 2019 as well as the Corporate Compliance Workplan for FY20. Maria Clemons seconded the motion, which passed unanimously.

The 2019 NWRPCA/CHAMPS Fall Conference will be held in Seattle October 5-8; planning is underway and this year's theme is "The Future is Now: Advancing Community Health and Wellbeing". Abstracts are being accepted until July 8th. Included in the packet was a document describing the 10 Fall Conference tracks as well as a draft schedule. The conference will be concluding a bit earlier this year than it has in the past (3PM vs. 5PM) in hopes of lessening attrition at the end and allowing participants to fly home the same day. The CHAMPS Executive Committee will meet during lunch on Saturday, October 5th and the CHAMPS Board of Directors will meet on Sunday, October 6th at 5PM. CHAMPS Awards will be presented at the Board meeting; to that end, the draft 2019 Awards Nomination Information was included in the meeting packet for review by the Executive Committee. The call for nominations will open tomorrow and close on July 26th.

The mission of the Education Health Center Initiative (EHCI) is to develop training and workforce solutions for the provision of quality primary care to underserved populations through support and transformation of primary care health workforce training partnerships. As discussed during previous Executive Committee meetings, the EHCI Steering Committee determined goals for EHCI to meet in order to determine the future of EHCI. The goals include active and completed contracts, active and contracted consultants, survey ratings, and sponsorships. As noted on past calls, NWRPCA submitted a funding request in autumn 2017 to the Bureau of Primary Health Care (BPHC) and Bureau of Health Workforce (BHW) for EHCI to update its Education Health Center (EHC) Toolkit/Guide; last April, NWRPCA and CHAMPS each received \$25,000 from BPHC for the EHC Toolkit update project. CHAMPS is subcontracting with NWRPCA as the EHCI fiscal agent to complete this project and the draft EHC Guide was submitted to BPHC earlier this month for their review; it is hoped the Bureau's review will be complete by mid-August. Included in the meeting packet were the first few pages of the draft EHC Guide.

Andrea Martin gave the Workforce Development and Member Services update. Several reports were in the meeting packet including the July 2018-June 2019 Recruitment Activities Report; 397 positions have been posted on the CHAMPS Job Opportunities Bank (JOB) and six job/career events/fairs have been attended during that time. The CHAMPS 2018 Region VIII Health Center Salary, Benefits, Turnover, and Vacancy Survey Report was released last November. The two Salary Survey companion reports, the 2018 CHAMPS Region VIII Health Center Provider Productivity Expectations Report and the 2018 CHAMPS Region VIII Health Center Clinical Staffing Report, were released in December 2018 and February 2019 respectively, and included in the packet were the evaluation summaries for all reports as well as the evaluation summary report for the CHAMPS Salary Survey Project webinar held on March 21st.

CHAMPS conducted a recruitment and retention survey this year which closed on March 1st; an excerpt of the draft R&R survey report was included in the meeting packet. BPHC is currently reviewing the report and it is hoped it can be released in July. CHAMPS partnered with NWRPCA to offer the Next Level Skills (NLS) Training for CHC Managers and Supervisors March 19-20 in Seattle; there were 63 attendees, 15 of whom were from Region VIII. The evaluation summaries for the in-person and webinar components of NLS were included in the meeting packet as was the NLS Capstone Project Summaries report.

Jen Anderson gave the Mountain/Plains Clinical Network (MPCN) update. The MPCN Steering Committee is seeking representatives from Utah, Wyoming, North Dakota, and South Dakota as well as dentists and dental hygienists, so please let Jen know if you are aware of any clinicians who would like to be a part of the Steering Committee. Jen noted that Chad Hess recently resigned from the MPCN Steering Committee and that the Steering Committee is reviewing the MPCN Organizational/Operational Guidelines and may make minor modifications to allow for additional flexibility related to Steering Committee membership in order to better reflect the care team.

Included in the packet was the Guide to MPCN flyer highlighting MPCN programs and resources. Also included were new online resources including the Team-Based Care Resources webpage and the Opioid Use Disorder Resources webpage. Updated online resources also include four Region VIII Data Summaries: Health Behaviors, Mortality, Demographics, and Women's Health.

CHAMPS created a Substance Use Disorder (SUD) Best Practices Interview Series which includes five 30-minute podcasts highlighting best and promising practices of Region VIII health centers related to SUD. A flyer highlighting the podcasts was included in the packet.

Included in the packet was a flyer for NACHC's Self-Directed Learning Engine (SDLE). As part of the NACHC New Clinical Directors Training held at last year's Fall Conference, participants received access to the SDLE which enables clinicians to self-assess against core competencies

developed by experts, identify skill gaps, pursue activities and resources mapped to those gaps, and track their development plan. A few SDLE subscriptions are available to interested providers – please let Jen know if you are interested.

CHAMPS is partnering with Colorado Community Health Network (CCHN) to host Community Health Center Dental Programs: Strategies for Success, a one-and-a-half-day training for Region VIII CHC staff in leadership roles with CHC dental programs. The training will be held August 1-2 in Golden, CO and registration is free. This training will be facilitated by the National Network for Oral Health Access (NNOHA).

CHAMPS is partnering with Montana Primary Care Association (MPCA) to offer the PCMH Regional Training in Billings, MT August 7-9 as well as FTCA University in Bozeman, MT September 18-19. Registration is open for both trainings.

CHAMPS held the annual Spanish Language for Health Care Professionals Training in April in partnership with the Denver Medical Society. The evaluation summary report was included in the packet; there were 46 participants and the average satisfaction score for this four-day intensive training was 9.1 on a scale of 1 to 10 with 10 being the best possible rating.

CHAMPS partnered with the HRSA Region VIII Office of Regional Operations and Region VIII State Primary Care Associations to host the Childhood Healthy Weight Workshop on March 20th. There were 38 participants and the evaluation summary was included in the meeting packet.

The Outreach & Enrollment (O&E)/Special & Vulnerable Populations (SVP) report for the period covering February-June 2019 was included in the packet. CHAMPS hosts quarterly Region VIII Health Care for the Homeless Grantee Collaborative events via ZOOM video conferencing; an evaluation summary for the May 15, 2019 Homeless Grantee Collaborative was included in the meeting packet. The evaluation summary report for the MPCA/CHAMPS Understanding and Serving Patients who are Veterans webinar held on April 17th was included in the packet. There were 58 participants and the median satisfaction score was 8 on a scale of 1 to 10.

HEALTH RESOURCES & SERVICES ADMINISTRATION (HRSA) REPORT

The federal funding report for federal fiscal year 2019 was included in the meeting packet as were slides from the recent Bureau of Primary Health Care (BPHC) PCA Forum held June 18-19. At the PCA Forum, BPHC shared a message of accountability and change for CHC grant investments. Currently CHCs are being held accountable for meeting patient targets as well as hiring SUD FTEs; the shift to value-based grant making for CHCs will be similar and there will be more upside and downside risk for CHCs tied to grants. BPHC plans on more targeted and diversified funding in hopes of leading to greater returns and noted that one size does not fit all.

NATIONAL ASSOCIATION OF COMMUNITY HEALTH CENTERS (NACHC) REPORT

The NACHC Board meeting was held earlier this month and the next Board meeting will be held during the Community Health Institute (CHI) in August. The focus remains on preserving, strengthening, and expanding the Health Center Movement. A successful mandatory five-year funding reauthorization is critical to end the cycle of health center funding cliffs. Increased scrutiny of the 340B program was also discussed.

Included in the meeting packet was CHAMPS' Chartered State and Regional Affiliates Application for Charter or Recharter submitted to NACHC on May 21st. Also included was the June 24th email CHAMPS sent to Region VIII NACHC organizational member CEOs announcing that Dr. Lucy Loomis was elected by acclamation as the Region VIII representative to the NACHC Board of Directors effective October 1, 2019 for a two-year term replacing John Santistevan whose two-year term is ending. John Mengenhausen's term as the Region VIII representative on the NACHC Board concludes September 30, 2020. As was announced during the last two meetings, John

Santistevan is running for the office of NACHC Treasurer; the election will be held in August at the NACHC Community Health Institute and all NACHC members were asked to ensure proxy representation if they aren't able to attend the CHI and vote.

The CHAMPS advocacy update was included in the meeting packet as was NACHC's Washington Update.

CHAMPS PRESIDENT'S REPORT

The 2019-2022 CHAMPS Strategic Plan was included in the packet for review.

REGION VIII STATE PRIMARY CARE ASSOCIATION (SPCA) REPORTS

CHAMPS staff participate in SPCA meetings/conferences and convene regular conference calls with their SPCA peers/colleagues to ensure coordination of Region VIII PCA programs and services and open, ongoing communication and collaboration. Executive Committee members gave brief updates of activities in their states.

ADJOURNMENT

The meeting adjourned at approximately 11:10 AM MT.

Respectfully submitted, Vice President Kristi Halvarson