

**COMMUNITY HEALTH ASSOCIATION OF MOUNTAIN/PLAINS STATES (CHAMPS)
EXECUTIVE COMMITTEE CONFERENCE CALL MINUTES
WEDNESDAY, SEPTEMBER 21, 2016**

MEMBERS PRESENT

John Mengenhause, President
John Santistevan, Treasurer/Secretary
Cindy Smith, MT Representative
Kristi Halvarson, ND Representative (by proxy)
Kim McFarlane, PA-C, Clinical Rep.

STAFF PRESENT

Julie Hulstein
Andrea Martin
Jen Anderson

MEMBERS ABSENT

Keith Horwood, MD, Vice President
Melissa Ipsen, WY Representative

GUEST PRESENT

Jill Korenek, CPA, JDS Professional Group

CALL TO ORDER

The meeting was called to order at 10:05 AM MT.

CHAMPS SECRETARY'S REPORT

It was determined that a quorum was present. The minutes from the CHAMPS Executive Committee conference call on May 17, 2016 were reviewed. Kim McFarlane moved to approve the minutes. Cindy Smith seconded the motion, which passed unanimously.

CHAMPS TREASURER'S REPORT

The unaudited financial reports for the months of April, May, June, and July 2016 were reviewed and accepted.

Jill Korenek, CPA, Partner at JDS Professional Group, presented four reports related to the CHAMPS' audit for the FY ending March 31, 2016: Financial Statements as of March 31, 2016 and 2015 Together With Independent Auditors' Report, Report Outline To The Executive Committee For The Year Ended March 31, 2016, Report To Those Charged With Governance For The Year Ended March 31, 2016, and Report Of Internal Control Related Matters Identified In The Audit For The Year Ended March 31, 2016. Cindy Smith moved to accept the audit as presented. Kim McFarlane seconded the motion, which passed unanimously.

CHAMPS STAFF REPORT

The CHAMPS membership year began April 1st; as of September 12th 73% of Region VIII CHCs and SPCAs have paid their CHAMPS organizational membership dues.

The goals of the CHAMPS' Corporate Compliance program are to develop and implement a monitoring system designed to ensure that CHAMPS is in compliance with relevant state and federal laws; and, identify and correct compliance issues on an ongoing basis. John Santistevan moved to approve the Corporate Compliance report for the period ending March 31, 2017 as of September 13, 2016. Kim McFarlane seconded the motion, which passed unanimously.

The 2016 CHAMPS/NWRPCA Fall Conference will be held in Denver October 15-18; the conference agenda was included in the packet. So far there are over 240 people registered for the conference and 23 people are registered for the tour of Salud Family Health Centers during the conference. Unfortunately Tonya Bowers, Bureau of Primary Health Care (BPHC) Acting Associate Administrator, will not be able to attend the conference this year; we are working to secure another federal partner to attend. CHAMPS strategic planning will occur in conjunction with the conference on October 14th and 15th and will be facilitated by Reesa Webb and Ann Loeffler of JSI. A strategic planning survey was recently emailed to all Region VIII grantees; the results will be used to assist and inform Executive Committee members during the strategic planning process.

CHAMPS awards will be presented during the Board meeting at the Fall Conference and the award nomination submissions were included in the packet for review by the Executive Committee. After much discussion and consideration, the Executive Committee selected the following individuals to receive CHAMPS Awards in 2016:

Exceptional Administrative Leadership Award-

Maria Clemons, Executive Director, Northwest Community Health Center, MT

Exceptional Board Leadership Award-

Richard "Dick" Bair, Board Vice-Chair, Horizon Health Care, Inc., SD

Exceptional Clinical Leadership Award-

Elias Hernandez, MD, Medical Director, Salud Family Health Centers' Fort Morgan Center, CO

Outstanding Legislative Leadership Award-

Bob Marsalli, Former Executive Director, Montana Primary Care Association, MT

Outstanding Advocate of the Underserved Award-

Delfina Merino, Medical Assistant, Summit Community Care Clinic, CO

Stanley J. Brasher Legacy Award-

Dave Myers, President & CEO, Metro Community Provider Network, CO

In partnership with Region VIII State Primary Care Associations (SPCAs) and the Bureau of Primary Health Care (BPHC), CHAMPS hosted FTCA University (FTCAU) in Denver June 16-17; 48 people attended. Topics covered included claims management, patient safety, risk management, credentialing and privileging, and healthcare data privacy and protection. BPHC conducted the evaluation and will be sharing the evaluation results with CHAMPS in the near future.

The mission of the Education Health Center Initiative (EHCI) is to develop training and workforce solutions for the provision of quality primary care to underserved populations through support and transformation of primary care health workforce training partnerships. EHCI is considering a one year pilot which would add KCN Consulting as a non-voting member of the Steering Committee and if it is a successful pilot, potentially restructuring EHCI to include KCN as a partner along with CHAMPS and NWRPCA. EHCI's Kiki Nocella, PhD, MHA, recently co-authored an article published in the New England Journal of Medicine (NEJM) detailing the findings of research in partnership with The George Washington University to determine the cost per resident for community-based Graduate Medical Education (GME) programs; the NEJM article was in the packet.

The 2015 Region VIII CHC Annual Measure of Finance, Operations, and Productivity (AMFOP) report was recently released; 18 health centers participated. Included in the meeting packet was a comparison of Region VIII AMFOP indicators and measures for the years 2013, 2014, and 2015 as well as a comparison of Region VIII and Region X AMFOP indicators and measures for the years 2013, 2014, and 2015. CliftonLarsonAllen (CLA) will be presenting a session on AMFOP during the Fall Conference. CHAMPS is working with CLA to coordinate the launch of the 2016 AMFOP.

CHAMPS Outreach & Enrollment (O&E) Coordinator, Sophie Hagberg, will be leaving CHAMPS later this week after serving more than two years in her position; CHAMPS is recruiting for a new Programs/O&E Coordinator. As O&E Coordinator, Sophie worked with her Region VIII SPCA peers to assist CHCs with O&E activities including helping facilitate SPCA O&E sessions/meetings and maintaining webpages containing O&E, Affordable Care Act (ACA), and health insurance literacy tools and resources; a report of O&E activities was included in the packet. CHAMPS hosted an O&E webinar series in partnership with CCHN starting in June that included four distance learning events on topics such as providing effective assistance to survivors of domestic violence, assisting clients with complex medical needs, engagement and issue advocacy for O&E staff, and habits of highly effective assisters. Evaluation summaries for the first three webinars were included in the packet; 55 people attended these events and gave an average overall satisfaction score of 9 (on a scale of 1-10 with 10 being the highest).

Andrea Martin gave the Workforce Development and Member Services update; the CHAMPS Recruitment Activities Report for April-August 2016 was included in the packet. The CHAMPS/CCHN Lunchtime Learning Professional Skill Development Series of six one-hour webcasts began in April and will continue through September. The evaluation summaries for the second, third, and fourth events were included in the packet. There were 439 participants total on the past three events and they gave the webinars a combined average score of 8.7 (with 10 being the best possible) for overall satisfaction.

The 2016 CHAMPS Region VIII Health Center Salary Survey Report is being finalized with an anticipated release date of October. Included in the packet was an excerpt from the report highlighting a table of administrative leadership salary and benefits information. CHAMPS is partnering with NWRPCA to create the Region X Health Center Salary Survey Report as well.

The CHAMPS Region VIII CHC Preferred Pricing Program (PPP) for Employment Screening Services was recently launched offering a discount of 30-35% off regular screening rates for employment screening products; additional information was included in the packet. CHAMPS hired Liz Rice in the position of Programs and Communications Coordinator; Liz recently returned from serving in the Peace Corps.

Jen Anderson gave the Mountain/Plains Clinical Network (MPCN) update. The MPCN Steering Committee membership list was included in the packet; the MPCN Steering Committee is recruiting representatives from Montana, North Dakota, and South Dakota so please let Jen know if you are aware of any clinicians who would like to be a part of the Steering Committee. Also included was the updated MPCN electronic flyer, "A Guide to MPCN", and the MPCN Strategic Action Plan for 2015-2016. MPCN will be conducting strategic planning during the Fall Conference in order to create an updated Strategic Action Plan.

CHAMPS launched its first two Project ECHO (Extension for Community Healthcare Outcomes) learning communities in June and July. In partnership with the Rocky Mountain Public Health Training Center (RMPHTC) and Project ECHO Colorado, CHAMPS is offering Behavioral Health Integration and Colorectal Cancer Screening ECHO learning communities for Region VIII CHCs. Each ECHO series will allow participants to see, hear, and interact with content experts and other participants in the learning community. Updates on participation as well as sample evaluation reports for each ECHO series were included in the packet. These ECHO learning communities are concluding this month; future ECHO topics are being determined.

CHAMPS has offered the UpToDate Preferred Pricing Program (PPP) for CHAMPS Organizational Members for a few years, unfortunately, UpToDate is changing its policies and moving towards a seat-based model and eliminating personal subscriptions. UpToDate is still finalizing details of the transition, but this change will effectively end the CHAMPS PPP. CHAMPS did request that UpToDate offer discounted "seats" for FQHCs in their new model and they have agreed to do so. CHAMPS will investigate comparable clinical decision support tools in hopes of finding a suitable alternative PPP.

Jen noted that discussions are continuing around the formation and goals of a Western Clinicians Alliance (WCA). Organizations included in the conversations in addition to CHAMPS are Northwest Regional Primary Care Association (NWRPCA), Western Clinicians Network (WCN), and the California and Arizona Primary Care Associations (PCAs).

HEALTH RESOURCES & SERVICES ADMINISTRATION (HRSA) REPORT

The Health Resources and Services Administration announced Delivery System Health Infrastructure Investment (DSHII) awards on September 15th, \$87 million in funding for 1,310 health centers was awarded to support health information technology enhancements to

accelerate health centers' transition to value-based models of care, improve efforts to share and use information to support better decisions, and increase engagement in delivery system transformation. The Bureau of Primary Health Care (BPHC) also released a draft Compliance Manual in late August which will form the foundation for BPHC oversight, including On Site Visits, in the future; public comments are due November 22nd.

Region VIII CHCs were also recently notified by BPHC that effective Monday, September 19th, the Northwest Division (NWD) Support Center/Project Officer pilot project has concluded and the NWD is returning to the traditionally used model of the one-to-one Project Officer-to-Grantee.

NATIONAL ASSOCIATION OF COMMUNITY HEALTH CENTERS (NACHC) REPORT

The NACHC Community Health Institute (CHI) was held August 25-30 in Chicago, IL; the NACHC President's Report to the NACHC Board of Directors was shared with CHAMPS members after the CHI. NACHC Chair Ricardo Guzman was invited to attend this year's Fall Conference and he accepted; Dan Hawkins will also be attending.

CHAMPS PRESIDENT'S REPORT

The 2014-2016 CHAMPS Strategic Plan was included in the packet. The CHAMPS Executive Committee will conduct strategic planning in conjunction with the Fall Conference in Denver.

The CHAMPS Board of Directors will elect a new Executive Committee at their meeting this October, to that end, John Mengenhause appointed a Nominating Committee on the May Executive Committee conference call; the Nominating Committee convened in July. The Nominating Committee's recommended slate of candidates to serve on the 2016-2018 CHAMPS Executive Committee is:

President – Keith Horwood, MD (Associate Medical Director of Community Health Centers, Inc. in Salt Lake City, UT)

Vice President – Kristi Halvarson (Executive Director of Community Health Service Inc. in Grafton, ND)

Immediate Past President – John Mengenhause (CEO of Horizon Health Care, Inc. in Howard, SD)

Treasurer – John Santistevan (President/CEO of Salud Family Health Centers in Fort Lupton, CO)

Secretary – Cindy Smith (CEO of Bullhook Community Health Center in Havre, MT)

WY Representative – Melissa Ipsen (Program Director of Community Action of Laramie County Crossroads Clinic in Cheyenne, WY)

Clinical Representative – Chair of Mountain/Plains Clinical Network Steering Committee

Kim McFarlane moved to approve the Nominating Committee's recommendations. Cindy Smith seconded the motion, which passed unanimously.

REGION VIII STATE PRIMARY CARE ASSOCIATION (SPCA) REPORTS

CHAMPS staff participate in SPCA meetings/conferences and convene regular conference calls with their SPCA peers/colleagues to ensure coordination of Region VIII PCA programs and services and open, ongoing communication and collaboration. Brief SPCA updates were given by Executive Committee members.

ADJOURNMENT

The meeting was adjourned at approximately 11:10 AM MT.

Respectfully submitted,
Secretary John Santistevan