**Reports To:** Program Director

**Position Summary:**

The Behavioral Health Consultant is a [CHC] Family Medicine Residency faculty member who operates in a consultative role with various primary care teams utilizing the Primary Care Behavioral Health model of care. Provides direct care to clinic patients, educate residents through precepting and formal teaching, and perform other duties to assure accomplishment of the mission of [CHC].

**Duties and Responsibilities**

**Practicing Behavioral Health Consultant:**

1. Maintains a visible presence to the PCPs during clinic operating hours.
2. Is available for “curbside” consultation (a brief interaction between the PCB and a PCP) by being in the clinic or available by phone or pager.
3. Is available for same day and scheduled initial consultations with patients referred by PCPs.
4. Performs brief, limited follow-up visits for selected patients.
5. Provides a range of services including screening for common conditions, assessments, and interventions related to chronic disease management programs.
6. Conducts risk assessments as indicated.
7. Provides psycho-education for patients during individual and group visits.
8. Assists in the development of clinical pathway programs, group medical appointments, classes, and behavior-focused practice protocols.
9. Maintains an up-to-date library of patient education materials for commonly seen problems.
10. Identifies, reviews, and modifies patient educational materials for accuracy, literacy level, and cultural appropriateness.
11. Provides brief behavioral and cognitive behavioral interventions for patients.
12. Triages patients with severe or high-risk behavioral problems to [CHC] or other community resources for specialty MH services consistent with level of care criteria.
13. Provides PCPs with same-day verbal feedback on client encounters either in person or by phone.
14. Facilitates and oversees referrals to specialty MH/SA services, and, when appropriate, supports a smooth transition from specialty MH/SA services back to the primary care clinic level of management.
15. Educates private and public programs and agencies regarding [CHC] integrated care programs, in order to establish effective linkages and resources.
16. Prepares brief consultant notes for the medical chart that explain assessment findings, interventions delivered, and recommendations made to the PCP.
17. Maintains clinical records and other necessary paperwork in a timely manner to comply with all administrative regulations.
18. Educates PCPs in the basic principles of brief behavioral and cognitive behavioral interventions and reinforces their use in the medical visit.
19. Supports collaboration of PCPs and psychiatrists concerning medication protocols.
20. Provides assistance in capturing program evaluation and fidelity measures.
21. Attends clinic meetings, including all staff, PCP, Clinic Leadership, and Clinic [CHC] Committee meetings as requested by Clinic Medical Director and or [CHC] Program Supervisor.

**Residency Program Faculty Member:**

1. Provides didactic and in vivo clinical training to family medicine residents and as part of the residency/internship curriculum.
2. Designs and delivers didactic presentations to family medicine residents and psychology interns.
3. Completes rotation evaluations of specific family medicine residents and psychology in a timely fashion.
4. Assembles reading materials, self-guided learning materials, video and internet based learning methods designed to improve the clinical skills and knowledge base of family medicine residents and psychology interns.
5. Works collaboratively with the [CHC name] Residency Program Director to create an integrated family medicine-pre-doctoral psychology program.
6. Assists in the recruitment and selection of pre-doctoral psychology interns on an annual basis.
7. Develops an array of local psychology internship rotation options including local regional hospitals, pediatric clinics, rural primary care practices, and other specialty settings.

**Qualifications:**

**Education:** Master’s level degree in psychology or related field, Ph.D. or PsyD from an accredited college or university. Ph.D. or PsyD must have been obtained from an APA approved training program.

**Experience:** Prior experience working as a Behavioral Health Consultant or working in residency or clinical training settings a plus. Bilingual E/S a plus.

**Licenses/Certifications/Registrations:** Must have an independent license to practice in [state].

**Knowledge/Skills/Abilities Required:** Reads, speaks, understands, and writes proficiently in English; independent and self-directed; able to work effectively in a team environment; remains calm and effective in high pressure situations; works with initiative, energy and effectiveness; has knowledge of medical terminology and CPT/ICD billing codes.

**Working Conditions and Physical Requirements:**

1. Busy outpatient clinic
2. Physical requirements for this position include: hearing, seeing, speaking, feeling
3. This position requires sitting for long periods of time and walking and/or standing is only required occasionally
4. This position requires exerting up to 20 pounds of force occasionally and/or up to 10 pound of force and/or an insignificant amount in order to lift, carry, pull, or move objects