



# Administration and Operations

Key thoughts in use of this tool

## Intent and Goal

- Usefulness as resource
- Trigger awareness of issues
- Foster unique solutions
- Offer effective resources and links



# How to Use

- Key Issues re-listed as removable, shareable summary
- Process/workbook pages
- Any way you want!
- Both examples and resources in section as well as appendix

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# Suggestions

- Decide on individual versus team approach this weekend
- Scan for usefulness, applicability to own circumstance
- Play with worksheets
- List suggestions, questions, additions for workgroup sessions Sunday.

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# My Goals

- Create a useful, clear tool
- Embellish its helpfulness for you at “home” via the discussions and sharing in the workgroups
- Use the workgroups to identify widely applicable clarifications, additions, etc. to share with everyone at wrap-up on Sunday
- Incorporate the improvements into “Toolkit 2.0”

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# Thanks

- For your interest in THC concept
- For your effort in planning and training the next generation of Family Medicine Residents
- For contributing to the continuous quality improvement of our efforts in creating the THC as well as the materials/competencies to assist in successful implementations nationwide.

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